

**Present:**

Cllr Mick Lyons (Chair), Cllr David Schofield (Local Councillor), Sam Lowe (South East Area Management Team), Stuart Mason (West Yorkshire Police), S Marsh (resident), S Toumend (resident), V Broadley (resident), Brian Mumby (resident), Mrs Fletcher (resident), P.R Wylde (resident), Marlene Grant (resident), Margaret Wilson (resident), Margaret Sapcote (resident), Mike Shaw, Coulin Meikle (Youth Service), Julie Langton (resident), Caroline Reed (resident), Vicki Hooper (East North East Homes), Julie Knott (resident), Aggie Connolly (resident), Tosin Okuzu (resident), Maggie Bellwood (EASEL team).

**Apologies:**

Dayvid Cox (East North East Homes Leeds), Rev Andrew Gubbings, Ron Bool and Wendy Rogers (Neighbourhood Warden).

<b>1.0</b>	<b>Welcome, introductions and apologies</b>	<b>Action</b>
1.1	Cllr Lyons welcomed everyone to the meeting, introductions were made and the above apologies noted.	
<b>2.0</b>	<b>Minutes from the meeting on 09 June 09</b>	
2.1	Cllr Schofield and Brian Mumby were present at the last meetings, however names missed off the minutes.	
2.2	Highways issues reported.	
<b>3.0</b>	<b>Matters arising</b>	
3.1	20 mph zone raised on Halton Moor Avenue. Not all the signs are consistent across the area. This has been raised with Highways. Speeding cars have been raised at the local PACT meeting and the PACT has requested the attendance of Highways. Inspector Mason encouraged all residents to attend the PACT meeting to influence the main priorities. PACT meetings take place the first Wednesday of the month 6pm-7pm at Corpus Christi Church Hall.	
<b>4.0</b>	<b>10 minute open floor</b>	
4.1	<b>EASEL</b> – concern was raised over the progress on EASEL specifically with regards planning, next steps and the railway at the rear of Osmondthorpe Lane for the transport link. Maggie Bellwood informed the meeting that no further news had been received from the Railway contractor regarding their interest in the site. Councillor Lyons requested further consultation and updated information from the EASEL team relating to each step of the process and particularly the impact of the credit crunch and current climate. MB informed the meeting that the Neighbourhood Plans have been scaled back and work will hopefully commence in the Autumn/ Winter.	
4.2	Cllr Lyons encouraged residents to engage with EASEL and the consultation process. Meadowfield Primary School was suggested as a beneficial liaison point with the community. Maggie Bellwood suggested groups contact EASEL to engage between groups and the process.	

4.3	<b>Incinerator proposals</b> – strong feeling was raised by the Forum in relation to proposals for the local incinerator.	
<b>5.0</b>	<b>Community Safety – Police</b>	
5.1	Inspector Mason provided a report to the meeting regarding crime and community safety issues in the area. There has been a reduction in arson due to the work in the Primrose Valley. The focus for the Neighbourhood Policing Team is burglary over the next 3 months. There have been recent successes in terms of custody being secured for repeat offenders.	
5.2	An additional PC has been working in Leeds Watch for full shifts to monitor problems on the estate.	
5.3	The Neighbourhood Policing Team are currently focussing their burglary reduction work on two campaigns:-	
5.4	<b>'Bag a Burglar'</b> focuses on encouraging residents to report any suspicious activity in their neighbourhood. A resident raised concern that although reported incidents & intelligence that there is no protection for witnesses. Concern that nominals are locked up but released repeatedly. Inspector Mason informed that can only go on strong evidence and statements. Concern was raised by residents regarding response times. Inspector Mason stressed the importance in reporting crimes.	
5.5	<b>Sneak in Burglaries</b> – The average for sneak in burglaries used to be 1 in 4, in the area this is now 1 in 2 burglaries are due to unlocked doors or windows. Currently a particular target for burglars is vehicles and theft of car keys. Inspector Mason emphasised the need for residents to keep all doors and windows locked. Awareness raising road shows planned for October – November.	
<b>6.0</b>	<b>Neighbourhood Warden – Sam Lowe (on behalf of Wendy Rogers)</b>	
6.1	A report was circulated outlining the recent work of the Neighbourhood Warden in the area.	
6.2	A restructure of the Neighbourhood Warden service is currently being undertaken. Updates to be provided to the forum meeting.	
6.3	The Neighbourhood Warden is carrying out a surgery every Tuesday between 9-11am at the Community House on Kendal Drive. Request for information leaflets regarding services at the Community House to be distributed to include the East Osmondthorpe area.	
<b>7.0</b>	<b>Youth Service – Coulin Meikle</b>	

7.1	Virgil provided a report outlining the summer provision. The Youth Service worked 5 days per week over 5 weeks during the summer providing a range of activities and services for young people. The service worked in partnership with Extended Services which enabled them to work with 10-13 year olds.	
7.2	The Youth Service provided a range of activities for 118 young people including arts and crafts during the day. However the Youth Service also managed to maintain regular services during the evening and mobile provision.	
7.3	When using the mobile provision the Youth Service distributes leaflets to households informing them of the services provided and informing residents of what is going on.	
7.4	During the summer young people have been working on a range of environmental activities including creating a local Bee habitat.	
7.5	Attendance at the summer provision was slightly lower at the start of the holiday period. There was a good balance between male and female attendees. The Youth Service are struggling to attract BME young people in the area, officers are currently trying to tackle this by widening promotion and hoping to appeal to BME young people.	
<b>8.0</b>	<b>Housing update</b> – Vicki Hooper	
8.1	Vicki Hooper provided an update on the downsize scheme. The purpose of the scheme is to encourage single people or couples to move into smaller properties. £1,000 incentives are provided per bedroom that is down sized. Within East North East Homes (ENEH) area the ALMO has re-housed 30 families using the scheme with a further 28 customers accepted onto the scheme and awaiting a move.	<b>Cllr Lyons</b>
8.2	ENEH are currently re-assessing the downsize scheme. Cllr Lyons to contact Steve Lund to clarify the position with regards what is classified as a down size ie 3 bed down sized to a flat.	
8.3	ENEH currently have 95 cases open across the whole housing office area. 3 cases have been passed to Legal Services for action.	
8.4	Estate audits are currently being completed with a number of warning letters being issued. Funding has been sought to improve planted areas within parts of the estate.	
8.5	There are currently 121 void properties across the housing office area. There are currently 41 void properties across Halton Moor and East Osmondthorpe. There are between 8-86 bids being submitted for each property. The re-let target for a void property is 65 days, the current average is 70 days.	
8.6	Halton Moor and East Osmondthorpe are meeting targets for rent collection and are currently the best performing office within the ALMO.	
<b>11.0</b>	<b>Date of next meeting</b>	
11.1	24 November 2009, 6pm, Halton Moor One Stop Centre	